

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

March 12, 2025

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Vice Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: Jeffrey J. Engel (electronically), MaraBeth K. Soneson, Debra S. Iehl, and Richard L. McAlister. Absent: Nick A. Evens. Others present: Susan M. Abernathy, General Manager/CEO; Bradley M. Strouse, Board Counsel; Damon Brown, BOSS USA, Inc., and Sue Green, customer.

Moved by Trustee Iehl, seconded by McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Evens. Motion carried.

Sue Green provided Trustees and staff copies of two climate change periodicals.

Trustee Nick Evens joined the meeting electronically at 2:06 p.m.

Moved by Trustee McAlister, seconded by Trustee Iehl to approve the minutes of the February 12, 2025, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of February that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of February 1, 2025, through February 28, 2025; check numbers: 161203-161226; 161262-161289; 161320-161322; 161330-161356; 161375-161383; 161392-161432; 161465-161469; 161485-161490; 234056-234201; 007841485182; 019375722942; 124926948127; 139391744570; 141290062865; 203606740695; 217454567086; 233967552822; 298632685310; 427944946399; 558223664482; 582432755461; 679684228652; 702206310334; 732780320766; 743428095291; 763931200704; 877245329715; 904891755537; 972575994219; 984304772347; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye: Engel, Soneson, Evens, Iehl, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Iehl to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all

Trustees voted aye: Engel, Soneson, Evens, Iehl, and McAlister. Nay: None. Absent: None.

Motion carried.

Matt Hein, Energy Services Manager, presented an overview of the annual energy efficiency/conservation report. Moved by Trustee McAlister, seconded by Trustee Iehl to receive and file the report. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Evens, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Iehl to adopt the following Resolutions by one motion:

No. 6651 Resolution setting the date of public hearing as April 9, 2025, at 2:00 p.m. on a proposed lease of real property with Energy Conversion Group; and authorizing and directing publication of a Notice of Public Hearing.

No. 6654 Resolution accepting as final the contract for the Installation of Electrical/Communications Conduits and Associated Equipment for 2024 and authorizing the release of retainage funds in the amount of \$31,631.77 to be paid 30 days after the date of this resolution.

No. 6657 Resolution approving and adopting extension of a temporary exception to the Procurement and Operational Delegations to the General Manager relating to the acquisition of vehicles and construction or off-road equipment.

Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Evens, Iehl, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Evens to adopt **Resolution No. 6652** authorizing and directing revised publication of a Notice of Public Hearing and the receiving of bids for furnishing generating equipment; setting the date as May 8, 2025, at 2:00 p.m. for the receiving of bids and July 9, 2025, for the public hearing; and authorizing the General Manager or her designated representative to receive and open bids for said project. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Evens, Iehl, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee Iehl, seconded by Trustee McAlister to adopt **Resolution No. 6656** approving and authorizing execution of an agreement with BOSS USA, Inc. d/b/a BOSS Utility Solutions (BOSS) for implementation services related to the upgrade of the Customer Care & Billing system. BOSS submitted the lowest responsible, responsive bid for the project in the amount of \$2,746,786.80. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Evens, Iehl, and McAlister. Nay: None. Absent: None. Motion carried.

General Manager Abernathy and Finance Manager Jesse Otto provided the annual overview of the Utility's Procurement Policy with proposed revisions to be presented for approval at the April 9, 2025, Board meeting.

Mollie Strouse, Marketing Manager, presented an overview of the Utility's Marketing and Customer Communications Plan for 2025. The presentation included a proposed name of "Viking Energy Center" for the reciprocating engine electric generating plant being developed.

The following items were presented for information purposed only: an update on current state legislative items; a summary of the Utility's continuation of a lease with Black Hawk County Conservation Commission for property at Black Hawk Park; a report of recent Zonal Resource Credit (ZRC) sales was provided; and retreat planning agenda items.

Trustee Evens electronically exited the meeting at 4:25 p.m.

Board requests to staff included communication to state and federal legislators regarding possible tariff impacts on equipment for the Viking Energy Center; continued updates on the C2M project progress to eliminate current customizations in the billing system while enhancing the efficiencies of said system; and suggested additions to the marketing plan to promote awareness of the Viking Energy Center development.

Moved by Trustee Iehl, seconded by Trustee McAlister to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Evens. Motion carried. The meeting adjourned at 4:40 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

March 12, 2025

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Vice Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: Jeffrey J. Engel (electronically), MaraBeth K. Soneson, Debra S. Iehl, and Richard L. McAlister. Absent: Nick A. Evens. Others present: Susan M. Abernathy, General Manager/CEO; Bradley M. Strouse, Board Counsel; Damon Brown, BOSS USA, Inc., and Sue Green, customer.

Moved by Trustee Iehl, seconded by McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Evens. Motion carried.

Sue Green provided Trustees and staff copies of two climate change periodicals.

Trustee Nick Evens joined the meeting electronically at 2:06 p.m.

Moved by Trustee McAlister, seconded by Trustee Iehl to approve the minutes of the February 12, 2025, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of February that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of February 1, 2025, through February 28, 2025; check numbers: 161203-161226; 161262-161289; 161320-161322; 161330-161356; 161375-161383; 161392-161432; 161465-161469; 161485-161490; 234056-234201; 007841485182; 019375722942; 124926948127; 139391744570; 141290062865; 203606740695; 217454567086; 233967552822; 298632685310; 427944946399; 558223664482; 582432755461; 679684228652; 702206310334; 732780320766; 743428095291; 763931200704; 877245329715; 904891755537; 972575994219; 984304772347; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye: Engel, Soneson, Evens, Iehl, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Iehl to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all

Trustees voted aye: Engel, Soneson, Evens, Iehl, and McAlister. Nay: None. Absent: None.
Motion carried.

Matt Hein, Energy Services Manager, presented an overview of the annual energy efficiency/conservation report. Moved by Trustee McAlister, seconded by Trustee Iehl to receive and file the report. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Evens, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Iehl, seconded by Trustee McAlister to adopt **Resolution No. 6655** approving and authorizing execution of a Gas Supply Agreement with Central Plains Energy Project (CPEP) in connection with the reset of CPEP Project No. 2 and related matters. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Evens, Iehl, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee Iehl, seconded by Trustee McAlister to adopt **Resolution No. 6656** approving and authorizing execution of an agreement with BOSS USA, Inc. d/b/a BOSS Utility Solutions (BOSS) for implementation services related to the upgrade of the Customer Care & Billing system. BOSS submitted the lowest responsible, responsive bid for the project in the amount of \$2,746,786.80. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Evens, Iehl, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Iehl to adopt **Resolution No. 6657** approving and adopting extension of a temporary exception to the Procurement and Operational Delegations to the General Manager relating to the acquisition of vehicles and construction or off-road equipment. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Evens, Iehl, and McAlister. Nay: None. Absent: None. Motion carried.

General Manager Abernathy and Finance Manager Jesse Otto provided the annual overview of the Utility's Procurement Policy with proposed revisions to be presented for approval at the April 9, 2025, Board meeting.

Mollie Strouse, Marketing Manager, presented an overview of the Utility's Marketing and Customer Communications Plan for 2025.

The following items were presented for information purposed only: an update on current state legislative items; a summary of the Utility's continuation of a lease with Black Hawk

County Conservation Commission for property at Black Hawk Park; and retreat planning agenda items.

Trustee Evens electronically exited the meeting at 4:25 p.m.

The Board requested staff continue to provide updates on the billing software project related to the elimination of current customizations in the billing system while enhancing the efficiencies of said system.

Moved by Trustee Iehl, seconded by Trustee McAlister to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Evens. Motion carried. The meeting adjourned at 4:40 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

March 12, 2025

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Vice Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: Jeffrey J. Engel (electronically), MaraBeth K. Soneson, Debra S. Iehl, and Richard L. McAlister. Absent: Nick A. Evens. Others present: Susan M. Abernathy, General Manager/CEO; Bradley M. Strouse, Board Counsel; Damon Brown, BOSS USA, Inc., and Sue Green, customer.

Moved by Trustee Iehl, seconded by McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Evens. Motion carried.

There were no public forum items.

Trustee Nick Evens joined the meeting electronically at 2:06 p.m.

Moved by Trustee McAlister, seconded by Trustee Iehl to approve the minutes of the February 12, 2025, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of February that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of February 1, 2025, through February 28, 2025; check numbers: 161203-161226; 161262-161289; 161320-161322; 161330-161356; 161375-161383; 161392-161432; 161465-161469; 161485-161490; 234056-234201; 007841485182; 019375722942; 124926948127; 139391744570; 141290062865; 203606740695; 217454567086; 233967552822; 298632685310; 427944946399; 558223664482; 582432755461; 679684228652; 702206310334; 732780320766; 743428095291; 763931200704; 877245329715; 904891755537; 972575994219; 984304772347; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye: Engel, Soneson, Evens, Iehl, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Iehl to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all

Trustees voted aye: Engel, Soneson, Evens, Iehl, and McAlister. Nay: None. Absent: None.

Motion carried.

Moved by Trustee Soneson, seconded by Trustee Iehl to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye: Engel, Soneson, Evens, Iehl, and McAlister. Nay: None. Absent: None.

Motion carried.

Matt Hein, Energy Services Manager, presented an overview of the annual energy efficiency/conservation report. Moved by Trustee McAlister, seconded by Trustee Iehl to receive and file the report. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Evens, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Iehl to adopt the following Resolutions by one motion:

No. 6653 Resolution approving and authorizing execution of a Lease Agreement Amendment with T-Mobile Central LLC for placement of communications equipment on the water tower located at 1408 W. 12th Street. Amendment to said lease agreement updates the type, description, and number of pieces of equipment to be located on the water tower and on the ground; provides for a corresponding increase to the monthly rental payments due to more equipment being located on the water tower; and increases the aggregate dollar value of their liability insurance.

No. 6657 Resolution approving and adopting extension of a temporary exception to the Procurement and Operational Delegations to the General Manager relating to the acquisition of vehicles and construction or off-road equipment.

Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Evens, Iehl, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee Iehl, seconded by Trustee McAlister to adopt **Resolution No. 6656** approving and authorizing execution of an agreement with BOSS USA, Inc. d/b/a BOSS Utility Solutions (BOSS) for implementation services related to the upgrade of the Customer Care & Billing system. BOSS submitted the lowest responsible, responsive bid for the project in the amount of \$2,746,786.80. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Evens, Iehl, and McAlister. Nay: None. Absent: None. Motion carried.

General Manager Abernathy and Finance Manager Jesse Otto provided the annual overview of the Utility's Procurement Policy with proposed revisions to be presented for approval at the April 9, 2025, Board meeting.

Mollie Strouse, Marketing Manager, presented an overview of the Utility's Marketing and Customer Communications Plan for 2025.

The following items were presented for information purposed only: an update on current state legislative items; a summary of the Utility's continuation of a lease with Black Hawk County Conservation Commission for property at Black Hawk Park; and retreat planning agenda items.

Trustee Evens electronically exited the meeting at 4:25 p.m.

The Board requested staff continue to provide updates on the C2M project progress to eliminate current customizations in the billing system while enhancing the efficiencies of said system.

Moved by Trustee Iehl, seconded by Trustee McAlister to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Evens. Motion carried. The meeting adjourned at 4:40 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

March 12, 2025

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Vice Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: Jeffrey J. Engel (electronically), MaraBeth K. Soneson, Debra S. Iehl, and Richard L. McAlister. Absent: Nick A. Evens. Others present: Susan M. Abernathy, General Manager/CEO; Bradley M. Strouse, Board Counsel; Damon Brown, BOSS USA, Inc., and Sue Green, customer.

Moved by Trustee Iehl, seconded by McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Evens. Motion carried.

There were no public forum items.

Trustee Nick Evens joined the meeting electronically at 2:06 p.m.

Moved by Trustee McAlister, seconded by Trustee Iehl to approve the minutes of the February 12, 2025, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of February that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of February 1, 2025, through February 28, 2025; check numbers: 161203-161226; 161262-161289; 161320-161322; 161330-161356; 161375-161383; 161392-161432; 161465-161469; 161485-161490; 234056-234201; 007841485182; 019375722942; 124926948127; 139391744570; 141290062865; 203606740695; 217454567086; 233967552822; 298632685310; 427944946399; 558223664482; 582432755461; 679684228652; 702206310334; 732780320766; 743428095291; 763931200704; 877245329715; 904891755537; 972575994219; 984304772347; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye: Engel, Soneson, Evens, Iehl, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Iehl to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye: Engel, Soneson, Evens, Iehl, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Iehl to adopt the following Resolutions by one motion:

No. 6654 Resolution accepting as final the contract for the Installation of Electrical/Communications Conduits and Associated Equipment for 2024 and authorizing the release of retainage funds in the amount of \$31,631.77 to be paid 30 days after the date of this resolution.

No. 6657 Resolution approving and adopting extension of a temporary exception to the Procurement and Operational Delegations to the General Manager relating to the acquisition of vehicles and construction or off-road equipment.

Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Evens, Iehl, and McAlister.
Nay: None. Absent: None. Motion carried.

Moved by Trustee Iehl, seconded by Trustee McAlister to adopt **Resolution No. 6656** approving and authorizing execution of an agreement with BOSS USA, Inc. d/b/a BOSS Utility Solutions (BOSS) for implementation services related to the upgrade of the Customer Care & Billing system. BOSS submitted the lowest responsible, responsive bid for the project in the amount of \$2,746,786.80. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Evens, Iehl, and McAlister. Nay: None. Absent: None. Motion carried.

General Manager Abernathy and Finance Manager Jesse Otto provided the annual overview of the Utility's Procurement Policy with proposed revisions to be presented for approval at the April 9, 2025, Board meeting.

Mollie Strouse, Marketing Manager, presented an overview of the Utility's Marketing and Customer Communications Plan for 2025.

The following items were presented for information purposed only: an update on current state legislative items; and retreat planning agenda items.

Trustee Evens electronically exited the meeting at 4:25 p.m.

The Board requested staff continue to provide updates on the C2M project progress to eliminate current customizations in the billing system while enhancing the efficiencies of said system.

Moved by Trustee Iehl, seconded by Trustee McAlister to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Evens. Motion carried. The meeting adjourned at 4:40 p.m.